



Health and Safety of all WSU Extension employees and volunteers is the most important priority. All employees and volunteers should continue to work from home and via virtual means when possible until Phase 4 of Washington's Safe Start Plan.

The following is a list and skeleton guidance for operating in face to face activities in Phase 3. Phase 2 operations remains limited to virtual education and limited demonstration garden maintenance. Phase 3 currently allows for gatherings with group size limitations under current state or local policy. WSU Master Gardener activities should not expand beyond the Safe Start level that a county is in. Participation in all activities will require that volunteers adhere to WSU Extension guidance and requirements. Participation in activities with partners or at others' events requires that volunteers follow WSU Extension requirements in addition to the requirements of partnering or collaborating entities, whichever is stricter.

County Coordinators should work with their County Director to develop specific plans, using the skeleton guidance provided below for each type of activity in which WSU Extension Master Gardeners participate. This will ensure each county Master Gardener program is in compliance with local regulations and expectations and in alignment with WSU Extension operations.

The required elements of a plan to prevent the spread of COVID-19 include but are not limited to the following list. Details for each bullet shall be defined at the County level.

- Instructions for self-screening and attestations if required. Currently, WSU is not requiring attestations from volunteers to work non-office locations. Some local counties/agencies are requiring it. Sick individuals shall not participate in events.
- No shared food or beverages are permissible during WSU Master Gardener activities.
- Description for what to do if you become sick or have been exposed.
- Descriptions on how to comply with social distancing and face covering requirements.
- Description and expectation for handwashing and sanitizing shared surfaces.
- Instruction for how to access the required education through WSU Skill Soft for employees or CDC for volunteers.
- Description on responsible party: Who will monitor and ensure safety measures are in place and being followed?
- Reminder and signage about employee health: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-en.pdf>
- Waiver of liability for participating volunteers.

The following provides skeleton guidance for general activities in which WSU Extension Master Gardener volunteers participate. This guidance is meant to be used to support county directors and program coordinators in crafting language that applies to specific activities.



Face to Face Basic and Advanced Training

Training is permissible with group size limitations under current state or local policy for the appropriate phase and where social distancing and non-pharmaceutical interventions can be practiced. WSU Master Gardener volunteers and trainees age 65 years or older or at a high risk for complications related to Covid-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants are required to wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while in-class, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All participants need to have reviewed the following:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

All shared spaces, tools, equipment, and computers must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of training all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all participants regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Prior to hosting training, please have a plan for ensuring a positive experience for the training and internship that will lead to a capable WSU Extension Master Gardener volunteer. Be sure safe handling of all forms, handouts, and evaluations.

It is permissible to offer training using the online modules paired with in-class or virtual lectures to interested parties without the requirement of a volunteer give-back for Fall 2020-Winter 2021. There is not a need for volunteer application or background check. Contact Jennifer Marquis if this is an option under consideration.

Questions:

Contact your local program coordinator.



Field Days, Demos, Workshops & Seminars

These activities are permissible with group size limitations under current state or local policy for the appropriate phase and where social distancing and non-pharmaceutical interventions can be practiced. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

All shared spaces, tools, equipment, and computers must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of activities all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants. When feasible, communicate to all participants regarding safety measures in place.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Plan should include a description for ensuring a safe experience for all participants in indoor and outdoor activities that includes safe handling of evaluations, demographic collection, and other forms or handouts. Take special precautions for event participants. Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Plant Clinics: Indoors and Out of Doors

Outdoor plant clinic location may resume in Phase 3 provided all non-pharmaceutical interventions are followed. Indoor or office clinics may resume if the County or alternate host allows for volunteers to return and only when all non-pharmaceutical interventions can be practiced, and the requirements of the hosting entity can be met. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

All shared spaces, tools, samples, computers, and microscopes must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of clinic all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Plan should include a description for how samples will be received and processed following social distancing requirements. Take special care to prevent the spread of the virus through handling samples, clinic forms, demographic collection, etc. Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Farmers' Markets

Outdoor Farmers' Market activity may resume in Phase 3 provided all non-pharmaceutical interventions are followed. In addition to WSU Extension requirements for health and safety, volunteers shall follow the requirements of the hosting entity. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

All shared spaces, tools, samples, computers, and microscopes must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of market all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers and clientele regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Plan should include a description for safe communications with clients including sharing handouts and tip sheets and collecting demographic data, etc. Take special care to prevent the spread of the virus through safe handling of samples. Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Speakers' Bureaus

Speakers' Bureau activity may resume in Phase 3 with group size limitations under current state or local policy, and provided all non-pharmaceutical interventions are followed. Volunteers and participants must follow all WSU Extension requirements and the requirements of the hosting entity. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

All shared spaces, tools, samples, and equipment must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of activity all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers and clientele regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Communicate directly with the organization for which the volunteer is speaking to create a safe plan for delivery of presentation to include sign-in, demographic collection, evaluation, and handouts, etc.

Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Collaborations and Partnerships

Work with collaborative and partnering entities may resume in Phase 3 with group size limitations under current state or local policy, and provided all non-pharmaceutical interventions are followed. Volunteers and participants must follow all WSU Extension requirements and the requirements of the hosting entity. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Equipment

All shared spaces, tools, samples, computers, and microscopes, etc. must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of activity all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers and clientele regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Communicate directly with the partnering organization to create a safe plan for delivery of the activity to include sign-in, demographic collection, evaluation, and handouts, etc.

Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Demonstration Garden Maintenance

Demonstration garden maintenance may resume at full capacity in Phase 3 with group size limitations under current state or local policy, and provided all non-pharmaceutical interventions are followed. Volunteers and participants must follow all WSU Extension requirements and the requirements of the landowner. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

Volunteers should provide their own hand tools when practical. All shared spaces and tools must be sanitized between people. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of activity all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions and precautions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Work closely with the landowner to ensure safety of everyone. Organize work schedules to avoid too many volunteers on site at once that may impact social distancing requirements.

Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Master Gardener Program

WASHINGTON STATE UNIVERSITY
EXTENSION

WSU Master Gardener Program Re-Engaging in Activities: - Food and Community Gardens

Food and Community Gardens

Food and Community garden production, maintenance, and interaction with clientele may resume in Phase 3 with group size limitations under current state or local policy, and provided all non-pharmaceutical interventions are followed.

Volunteers and participants must follow all WSU Extension requirements and the requirements of the landowner. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demo garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings.

Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

All shared spaces, tools, samples, and equipment must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of activity all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions and precautions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Work closely with the hosting organization/agency to ensure safety of everyone. Organize work schedules to avoid too many volunteers on-site that may impact the ability to social distance. Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Master Gardener Foundations

Foundation meetings and activities may resume in Phase 3 with group size limitations under current state or local policy, and provided all non-pharmaceutical interventions are followed. Volunteers and participants must follow all WSU Extension requirements and the requirements of the hosting entity. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Samples

All shared spaces, tools, and equipment must be sanitized between people and groups. When sanitization of tools is not feasible and tools and equipment are shared, users must wear gloves. After completion of activity all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all volunteers regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions and precautions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

Communicate directly with the organization for which the volunteer is speaking to create a safe plan for delivery of the activity to include sign-in, demographic collection, evaluation, and handouts, etc.

Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Youth Program Collaborations and Partnerships

Work with collaborative and partnering entities that involve youth may resume in Phase 3 with groups of allowed size and provided all non-pharmaceutical interventions are followed. Volunteers must follow all WSU Extension requirements and the requirements of the hosting entity. Youth must follow the requirements of the hosting entity. WSU Master Gardener volunteers and participants age 65 years or older or at a high risk for complications related to COVID-19, should consider their own personal situation and CDC recommendations when they make the decision to participate in demonstration garden maintenance. The CDC advises people in vulnerable populations to stay home and to only go out for essential purposes.

Health and Safety

Non-pharmaceutical interventions must always be followed. Physical distancing requires six feet or more between individuals. All participants must wear a face covering when in public. When physical distancing is not feasible or when there is opportunity for interaction with less than six feet of distance, volunteers must wear face coverings. Individuals showing symptoms of illness including coughing, sneezing, or fever shall not work. If symptoms begin while participating, the volunteer must go home and call their local program coordinator. The program coordinator will alert the county director. The county director will follow Health Department protocols for notification. In addition, any volunteers or staff that have household members showing symptoms of illness or have been notified that they have been in contact with someone that is suspected of having contracted or tested positive for COVID-19 must follow public health guidelines for self-isolating prior to returning. All volunteers need to have reviewed the following prior to participation:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Shared Spaces, Tools, and Equipment

All shared spaces, tools, samples, computers, and microscopes, etc. must be sanitized between people and groups. Ideally tools and samples will not be shared. When sanitization of tools is not feasible and tools and samples are shared, users must wear gloves. After completion of activity all shared surfaces and tools shall be sanitized.

Logistics:

Provide communication to all regarding the precautions that will be in place to prevent the spread of COVID-19 and protect the health and safety of participants.

Assign a person to be responsible for ensuring all non-pharmaceutical interventions are being followed including, but not limited to:

- Self-assessments
- Personal hygiene
- Social distancing
- Facemasks
- Gloves
- Traffic flow
- Cleaning and sanitization
- CDC Employee Health and Safety Signage

Special Considerations:

WSU 4-H Youth Development is not engaging in face to face activities until Phase 4. WSU Master Gardener will not engage with 4-H Youth in a 4-H capacity until Phase 4.

Ensure appropriate signage is in place to direct traffic, maintain social distance, locate hand-washing facilities, locate cleaning and sanitization supplies, and signage that indicates personal behaviors that will help prevent the spread: coughing/sneezing into crook of elbow or into a tissue, stay home if sick. Free signs can be downloaded from the [CDC](#).

Questions:

Contact your local program coordinator.



Master Gardener Program

WASHINGTON STATE UNIVERSITY
EXTENSION

WSU Master Gardener Program Re-Engaging in Activities: -